

# **QUARTZ MOUNTAIN ARTS & CONFERENCE CENTER & NATURE PARK**

## **POSITION OPENING**

Quartz Mountain Arts & Conference Center & Nature Park is located 17 miles north of Altus in Southwest Oklahoma. We are a full service property with 118 guest rooms, 11 rustic cabins and a dormitory style bunkhouse. Our meeting/group facilities include 16,000 sq. ft. of meeting and event space that includes 5 enclosed pavilions, a 700 seat performance hall and open air amphitheater. We have a full service restaurant on property that is open to the public and also supports the catering and banquet services provided to guests and groups.

**Job Title:**                    **General Manager**

**Qualifications:**        **Preferred candidates will have a Bachelor's degree in the Hospitality management field with an emphasis on Full Service Hotel and Conference Center experience to include Food and Beverage. Experience and work history may be substituted for educational requirements.**

### **Training or Experience Required:**

This position requires experience in all phases of hotel management, including sales and marketing, human resource management and payroll, operations and room management, facility maintenance and budgeting and forecasting. The ideal candidate will have experience as a general manager of a full service property with a conference center and banquet facilities to include a full service restaurant.

Salary is commensurate with experience and the position is open until filled.

**To Be Considered:** Send resume along with three letters of recommendation to

Dr. Terry L. Mosley, Executive Director  
Quartz Mountain Arts & Conference Center  
43393 Scissortail Road  
Lone Wolf, OK 73655

Or email to; [tmosley@quartzmountain.org](mailto:tmosley@quartzmountain.org)